



SARVAJANIK EDUCATION SOCIETY

ATHWALINES, SURAT : 395 001

(APPLICATION FORM)

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Passport size Photograph duly signed
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To,
The secretary
Sarvajanic Education Society,
M.T.B. College Campus, Opp. Chowpati
Athwalines, SURAT – 395 001.

Application for the post of	
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1)	Name in full (Beginning with surname and in block letters)	
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2)	Complete postal address with phone & fax no. if any (In block letters)	
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3)	Age with Birth date (Copy of S.S.C. or H.S.C. Certificate to be attached)	
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4)	Whether belonging to Schedule Caste / Tribe or Other Backward class (State specific caste together with authentic certificate.)	
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5)	a	Present position		
	b	Name of the Institution where employed with Address, phone & fax no. if any		
	c	Salary – Pay Band		
	Grade Pay		Pay Scale Rs.	

	D.A Rs		H.R.A. RS.		C.L.A. Rs.	
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	Other Emoluments Rs.	
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d	Date of present appointment	
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e	Date of next increment :	
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f	Total Rs.	
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6)	Date of retirement from service	
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7) Information about languages known :-

Sr. No.	Languages Say YES or NO in (2) (3) (4) & (5)	Reading	Reading & Writing	Fluent speaking	Working Conversational Ability
	(1)	(2)	(3)	(4)	(5)
1					
2					
3					
4					

8) Academic Record :-

Sr. No.	Name of the Degree	Year of Award	Subject	% of marks obtained	Class / Division awarded
1	Bachelor's				
2	Master's				
3	M. Phil				
4	Ph.D. Or Other Degree of Research				
5	Post Doctoral or other research work, if any.				
6	Details of special field (Supporting documents to be attached.)				
7	Whether passed NET / SLET. Attach supporting document.				

9) Teaching Experience :-

Total years :- _____

Whether recognized as P.G. Teacher. If yes, since when

Whether actually taught P.G. Classes. If yes Y. M.
Y. M.

Sr. No.	Name of the Institution	Designation	Date & No. of Years	Under Graduate	Degree Classes	Post - Graduate
1						
2						
3						
4						
5						
6						

10) Research Experience :-

TotalY.....M

Sr. No.	Name of Research Project / Work / Paper	Name of Sponsoring Institution	Topic/s of Research work	Project Period
1				
2				
3				
4				

(Please give brief details project wise for all projects completed and on hand)

11) Publications :

(Please give separate list of publications with details of papers or books published and papers or books accepted for publication with probable date of publication)

Total number of published papers _____

Books _____

Articles _____

12) Details of Seminars / Conferences attended and papers read, if any (Separate List)

13) Administrative experience, if any (Separate List)

14) Other activities, with positions held (Separate List)

15) Period of Notice required for joining :- _____

16) Name of three referees not related to the candidate with their designation & address:-

a _____

b _____

c _____

17) Other information which the candidate desires to give :-

Supplementary data

* Educational Experience :-

(A) Experience of Teaching / Research in the related College / Faculty / Registered Institution of Graduate Level OR P.G. Level

(A Lecturer who is recognized by University & who is in full time service with University Pay Scale, This experience can be considered)

The Part time experience as Lecturer Should be shown separately.

1.

Under Graduate

 From to Total

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2.

Post Graduate

 From to Total

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(B) Experience as Principal OR Head of the University Department.

From to Total

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(C) Experience in affiliated College/Recognized Institution/University Department as :-

1.

Vice – Principal

 From to Total

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2.

Chairman of the Student’s Council

 From to Total

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3.

Chairman of the Time – table Committee
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 From to Total

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4.

Chairman of the Internal Evaluation Committee

 From to Total

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5.

P.G. Incharge

 From to Total

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(D)

Membership acquired in Statutory Body of the University – Term / Part :

 From to Total

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(E) For Research work

1) The Articles published in the category of National OR International Journals on relevant Subject :-

[a] Total Articles published in own name :- _____

[b] Total Articles published jointly with another Researcher :- _____

2) Total No. of Students who have acquired Ph. D. Degree and :- _____

3) Total Nos. of students who have acquired M. Phil Degree and :- _____

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief.

Place :

Signature of candidate

Date :-



SARVAJANIK EDUCATION SOCIETY

M.T.B.College Campus, Opp.Chopaty, Athwalines, Surat - 395 001
Phone No.:- 2240179, 2240089, Fax :- 2240177
Website : www.ses-surat.org



REQUIRES

Principal for the following self finance colleges :

- (1) B.R.C.M. College of Business Administration (BBA)
 - (2) Evening Commerce College (Sir K.P. College of Commerce campus)
- Qualification, Pay scale & service conditions as per U.G.C / V.N.S.G.U. (NEW REGULATIONS)

Place of Interview : Veer Narmad South Gujarat University, Surat.

Application form is available at the above office on payment of Rs. 150/- (200/- if required by post). Interested Candidates may download the respective application Form from our website. Downloaded application form should be submitted along with DD of Rs. 150/- payable to Sarvajani Education Society, Surat alongwith certified copies of Certificates, Marksheets etc. before 2nd February- 2012 to above address. For Details please visit our website.

Those in employment should invariably apply through proper channel

19th January-2012

Secretary

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

S No.	APIs	Engineering/Agriculture/ Veterinary Science/Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/Social Sciences/Library/ Physical education/Management	Max. points for University and college teacher position
III A	Research Papers published in:	Refereed Journals *	Refereed Journals*	15 / publication
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10 / Publication
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10/ publication
III (B)	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author; 10 /chapter in an edited book
		Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books
		Subject Books by Other local publishers with ISBN/ISSN numbers.	Subject Books by Other local publishers with ISBN/ISSN numbers.	15 / sole author, and 3 / chapter in edited books
		Chapters contributed to edited knowledge based volumes published by International Publishers	Chapters contributed to edited knowledge based volumes published by International Publishers	10 /Chapter
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes in Indian/National level publishers with ISBN /ISSN numbers and with numbers of national and international directories	5 / Chapter
III (C)	RESEARCH PROJECTS			
III (C) (i)	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20 /each Project
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs	Major Projects Amount mobilized with minimum of Rs. 3.00 lakhs up to Rs. 5.00 lakhs	15 /each Project
		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakh)	Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakh)	10/each Project
III (C) (ii)	Consultancy Projects	Amount mobilized with	Amount mobilized with	10 per every

	carried out / ongoing	minimum of Rs. 10.00 lakh	minimum of Rs. 2.0 lakhs	Rs.10.0 lakhs and Rs.2.0 lakhs, respectively
III (C) (iii)	Completed projects : Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 /each major project and 10 / each minor project
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process	Major Policy document of Govt. Bodies at Central and State level	30 / each national level output or patent /50 /each for International level,
III (D)	RESEARCH GUIDANCE			
III (D) (i)	M.Phil.	Degree awarded only	Degree awarded only	3 /each candidate
III (D) (ii)	Ph.D	Degree awarded	Degree awarded	10 /each candidate
		Thesis submitted	Thesis submitted	7 /each candidate
III(E)	TRAINING COURSES AND CONFERENCE /SEMINAR/WORKSHOP PAPERS			
III(E) (i)	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20/each
		(b) One week duration	(b) One week duration	10/each
III(E) (ii)	Papers in Conferences/ Seminars/ workshops etc.**	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in	
		a) International conference	a) International conference	10 each
		b) National	b) National	7.5 / each
		c) Regional/State level	c) Regional/State level	5 /each
		d) Local –University/College level	d) Local –University/College level	3 / each
III(E) (iv)	Invited lectures or presentations for conferences/ / symposia	(a) International	(a) International	10 /each
		(b) National level	(b) National level	5

*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) indexed journals – by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points.

** If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e)(ii)).

APPENDIX - II TABLE - II (A)

MINIMUM APIS AS PROVIDED IN APPENDIX - II TABLE TO BE APPLIED FOR THE PROMOTION OF TEACHERS UNDER CAREER ADVANCEMENT SCHEME (CAS) IN UNIVERSITY DEPARTMENTS, AND WEIGHTAGES FOR EXPERT ASSESSMENT

	Assistant Professor/ equivalent cadres (Stage 1 to Stage 2)	Assistant Professor/ equivalent cadres (Stage 2 to Stage 3)	Assistant Professor/ Associate Professor/ equivalent cadres (Stage 3) to Professor/ equivalent cadres (Stage 4)	Associate Professor (Stage 4) to Professor/ equivalent cadres (Stage 5)	Expert Assessment System
I Teaching-learning Evaluation Related Activities (category I)	75 Year	75 Year	75 Year	75 Year	
II Co-curricular, Extension and Profession related activities (Category II)	15 Year	15 Year	15 Year	15 Year	
III Minimum total average annual Score under Categories I and II*	100 Year	100 Year	100 Year	100 Year	
IV Research and Academic Contribution (Category III)	10 Year (40 assessment period)	20 Year (100 assessment Period)	30 Year (90 assessment period)	40 Year (120 assessment period)	
V Expert Assessment System	Screening Committee	Screening Committee	Selection Committee	Selection Committee	Expert Assessment System
Percentage Contribution of Weightage Points in the Expert Assessment (Total weightage = 100. Minimum required for promotion is 50)	No separate points. Screening committee to verify API scores	No separate points. Screening committee to verify API scores	30% - Contribution to Research 50% - Assessment of domain knowledge and teaching practices 20% - Interview performance	50% - Contribution to Research 30% - Assessment of domain knowledge and teaching practices 20% - Interview performance	50% - Contribution to Research 50% - Assessment of domain knowledge and teaching practices 20% - Interview performance

* Teachers may score 10 points from either Category I or Category II to achieve the minimum score required under Category III. For universities for which Sixth PRC Awards (vide Appendix 2) are applicable, Stages 1, 2, 3, 4, 5 and 6 correspond to scales Rs. 6000, 7000, 8000, 9000, 10000 and 12000 respectively

Notes.

1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise lists of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.
2. The API for joint publications will have to be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

APPENDIX – III TABLE – II(c)

Minimum Scores for APIs for direct recruitment of teachers in university departments/Colleges, Librarian/Physical Education cadres in Universities/Colleges, and weightages in Selection Committees to be considered along with other specified eligibility qualifications stipulated in the Regulation.

	Assistant Professor/ equivalent cadres (Stage 1)	Associate Professor/ equivalent cadres (Stage 4)	Professor/equivalent cadres (Stage 5)
Minimum API Scores	Minimum Qualification as stipulated in these regulations	Consolidated API score requirement of 300 points from category III of APIs	Consolidated API score requirement of 400 points from category III of APIs
Selection Committee criteria / weightages (Total Weightages = 100)	a) Academic Record and Research Performance (50%) b) Assessment of Domain Knowledge and Teaching Skills (30%) c) Interview performance (20%)	a) Academic Background (20%) b) Research performance based on API score and quality of publications (40%). c) Assessment of Domain Knowledge and Teaching Skills (20%) d) Interview performance: (20%)	e) Academic Background (20%) f) Research performance based on API score and quality of publications (40%). g) Assessment of Domain Knowledge and Teaching Skills (20%) Interview performance: (20%)

Note: For universities/colleges for which Sixth PRC Awards (vide Appendix 2) are applicable, Stages 1, 4 and 5 correspond to scales with AGP of Rs. 6000, 9000 and 10000 respectively

Note : The API score to be given year wise for the entire tenure of the career.

Summary

S.No	Evaluation head and mailings	Maximum Marks available	Marks* obtained	Verification (for office use only)
1.	Graduate Degree marks 55 to 70%			
	(a) for every percent @0.5 marks	8		
	(b)for 71% or more @0.5%marks for all additional 1%	5		
2.	At graduate degree first rank in the university	6		
3.	Post Graduate Degree marks 55 to 70% /- to every(percent 0.5marks)	5		
4.	At post Graduate level first rank in the university	5		
5.	M. Phil Degree	5		
6.	Ph.D. Degree	10		
7.	NET/GSET/UGCCSIR Clear	5		
8.	Number of books published (ISBN). (1mark per book published)	5		
9.	Peer reviewed Journal(ISSN), For every published. (3marks per article)	6		
10.	NCC Officer (C.certificate/NSS Co.ordinator or other	3		
11.	Academic/Education/Research experience. (for more than 15years, per year 0.5marks)	7		
12.	Experience as i/c principal, for every year 1 marks	5		
13.	After post Graduate Teacher approval P.G. teaching. (every year 0.5 marks)	7		
14.	GUJCOST/UGC/DST and as such after related research Projects of organization Research.	5		
15.	Interview	5		

* (Please show calculations and attach Documents where ever required.)